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OiRA Tool Generic

Online interactive Risk Assessment

European Agency for Safety and Health at Work

1 Help with in-house emergencies

2 Organisation of workplaces

2.1 General aspects of building/workplaces

2.1.1 The interior of the building is cleaned properly.

2.1.2 All spaces are well organised and regularly cleared up.

2.3 Organisational requirements for workplaces

2.4 Break rooms and other facilities

2.4.1 The relaxation area (canteen or other catering area) is separate from the workplace.

2.4.2 Toilets, urinals and washbasins are available in adequate numbers.

2.4.3 Separate washing facilities are available for men and women if they are exposed to dirt and dust.

2.4.4 Toilets, urinals, washbasins and changing rooms are cleaned daily.

2.4.5 There are properly ventilated and separate lockers for personal and industrial clothing.

3 Physical stress and visual display unit work

3.1 Lifting and carrying

3.1.1 Workers lift or carry loads lighter than 23 kg (23 kg is the maximum under ideal lifting conditions)

3.1.2 Goods weighing more than 4 kg are lifted to a height of no more than 1.80 m.

3.2 Pushing and pulling

3.2.1 Pushing and pulling with heavy loads is prevented.

3.3 Unfavourable postures

3.3.1 Working in an unfavourable posture is prevented.

3.4 Protracted standing

3.4.1 All workers can regularly alternate between working in a standing, sitting or walking position.

3.5 Vibration

3.5.1 Work involving the use of equipment that causes vibration is prevented.

3.6 Visual display unit work for more than 2 hours at a time

3.6.1 After 2 hours of computer work, breaks of a minimum of 10 minutes are taken.

3.6.13 Directly incident sunlight can be excluded at the work station.

4 Undesirable behaviours and work pressure

4.1 Aggression, violence and other undesirable behaviour

4.1.1 Employees with contact with customers/patients/visitors are prepared for dealing with undesirable behaviour.

4.2 Sexual intimidation, harassment and discrimination

4.2.1 Arrangements have been made concerning undesirable behaviour between employees.

4.3 Work pressure

4.3.1 With regard to functions within your enterprise, the work rate, work supply and time pressures are structurally well balanced.

5 Working hours and rest periods

6 Dangerous substances

6.1 Presence of and risks posed by dangerous substances

6.1.1 Exposure to dangerous substances and organic solvents (VOCs) in the workplace has been assessed.

6.1.2 Attention is paid to the source approach in connection with the use of dangerous substances

6.1.3 Records are kept of all dangerous substances on site.

6.1.4 Storage media (cans, drums, tins, etc.) for dangerous substances bear labels/pictograms to indicate that they contain dangerous substances.

6.1.5 The Safety Information Sheets for substances stored are in place and available for the workers in question.

6.1.6 Dangerous substances present are stored safely.

6.1.7 Workers handling dangerous substances are familiar with the regulations governing safe use, personal protection and first aid.

6.1.9 It has been investigated whether workers are exposed to biological agents.

6.1.10 Measures have been taken to prevent contagion with the legionella bacterium.

7 Environmental factors

7.1 Noise is too loud if it makes you temporarily, or permanently, deaf.

7.1.1 In places where there is noise (harmful sound), measures are taken to reduce noise and/or protect hearing.

7.1.2 In workplaces where there is noise (harmful sound), a round blue mandatory sign stipulating the use of noise protection is indicated.

7.1.3 Employees exposed to noise are briefed on the risks of noise and the correct use of ear defenders.

7.2 Climate and ventilation

7.2.1 The temperature at the workplace is good; workers are satisfied with the temperature.

7.2.2 Workplaces are free from draughts.

7.2.3 There is adequate ventilation in the space.

7.3 (Day)light and shading devices

7.3.1 There is adequate (day)light in the workplace, and incoming sunlight can be shaded.

7.4 Radiation

7.4.1 Measures have been taken to prevent exposure to optical radiation.

7.4.2 The risks of ionising radiation have been mapped out.

7.4.3 Exposure to electromagnetic fields has been assessed and reviewed against the limit values.

9 Personal protective equipment and health and safety signs

9.1 The correct personal protective equipment is used.

9.3 Health and safety signs have been installed in the required places within the enterprise.

10 Occupational health care and organisation of work

10.9 Occupational health examination

10.9.1 Arrangements have been made with a registered occupational health officer concerning the periodic occupational health examination.

10.9.2 In assigning tasks, attention is paid to vulnerable groups.

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10.9.3 Vulnerable groups are given extra attention on information and instruction.

11 Other risks ?